

Appendix C – Timeline and Essay Workgroups

Appendix C has two sections:

Part 1: Contains an annotated timeline of the campus processes for the development of the UCLA report for the WASC *Capacity and Preparatory Review*; the timeline demonstrates an extensive engagement of the UCLA community, including faculty, administrators, students, alumni, and staff.

Part 2: Includes a membership list for each of the seven essay workgroups.

Appendix C – Part 1
Timeline in the Development of the
Capacity and Preparatory Review Report

September 2006

- 13 Meeting of the *ad hoc* group to discuss timeline for Capacity and Preparatory Review and to make final recommendation to the Chancellor about the members of the UCLA WASC Steering Committee

October 2006

- 5 Meeting of the Steering Committee to review members of seven Essay Workgroups
- 10 ALO meets with Assistant Provost Maryann Gray to discuss the Chancellor letter for the website and the appointment of the Steering Committee
- 12 ALO meets with Acting Chancellor, EVC/Provost and Assistant Provost to discuss charge letters and planned timeline for Capacity Review
- 25 ALO meets with USAC President Marwa Kaisey and GSA President Monica Sanchez to join WASC Steering Committee and explain WASC process

November 2006

- 17 Meeting of the Steering Committee to review WASC website and finalize workgroups for the essays

December 2006

- 8 ALO meets with Academic Senate leadership to discuss the essay on Academic Program Reviews

January 2007

- 17 Meeting of the Steering Committee to discuss updates on 7 essay workgroups; ALO meets with EVC/Provost's Deans' Council to update them on the WASC process and progress
- 19 ALO meets with Faculty Committee on Educational Technology (FCET) to discuss Educational Technology essay
- 24 UCLA WASC website is live
- 25 Acting Chancellor Norm Abrams sends a letter to the campus community announcing the next stage of the accreditation process and the launch of the website
- 29 ALO interviewed by writer for *UCLA Today* for feature story on accreditation. Story appears in February issue of *UCLA Today*
- 30 ALO meets with the Chancellor's Advisory Group on Diversity to discuss essay on "Commitment to Diversity" and the WASC Reaccreditation process

February 2007

- 14 Meeting of the Steering Committee to discuss communication with workgroups
- 21 ALO meets with the Essay Workgroup on Academic Senate Program Review to discuss essay and the WASC Reaccreditation process; ALO meets with the Essay Workgroup on Capstone Experiences to discuss essay and the WASC Reaccreditation process

March 2007

- 6 ALO meets with Undergraduate Student Association Council to discuss WASC process and the essays
- 7 Meeting of the Steering Committee to review draft of General Education essay
- 9 ALO meets with the Workgroup on Facilitating Interdisciplinary Education and Research to discuss the essay and the WASC Reaccreditation process
- 16 Meeting of the Faculty Committee on Educational Technology (FCET) to discuss Educational Technology essay
- 19 Meeting of the Essay Workgroup on Capstone Experiences

April 2007

- 11 ALO meets with Graduate Student Association Executive Council to discuss WASC process
- 13 Meeting of the Faculty Committee on Educational Technology (FCET) to discuss Educational Technology essay
- 17 Meeting of the Chancellor's Advisory Group on Diversity to discuss the Diversity essay
- 18 Meeting of the Essay Workgroup on Capstone Experiences

May 2007

- 9 Meeting of the Essay Workgroup on Facilitating Interdisciplinary Education and Research
- 11 Meeting of the GE Governance Committee to discuss the GE Essay
- 16 Meeting of the Essay Workgroup on Capstone Experiences
- 21 Meeting of the Steering Committee to review draft of the Educational Technology essay and to review the proposed organization of the Capacity and Preparatory Review Report
- 25 Undergraduate Council discusses the WASC process and focuses on the including of Educational Effectiveness Indicators as part of the Academic Review Process; Meeting of the Essay Workgroup on Facilitating Interdisciplinary Education and Research

June 2007

- 11 Meeting of the Steering Committee to review draft of the Diversity essay
- 13 Meeting of the Essay Workgroup on Capstone Experiences
- 19 College Deans discuss capstone project during the College Retreat (Covel)
- 20 Meeting of the Essay Workgroup on Facilitating Interdisciplinary Education and Research; UCLA's mission statement is discussed by the EVC/Provost and ALO at the Deans' Council Meeting; subcommittee formed to draft UCLA's mission statement
- 28 Meeting of the Steering Committee to review draft of the Strategic Planning essay

July 2007

- 16 ALO updates the Information Technology Planning Board (ITBP) on the progress of the WASC review and the essay on Educational Technology
- 19 Meeting of the Steering Committee to review Interdisciplinary Education and Capstone essays
- 23 First meeting of the subgroup draft UCLA's Mission Statement
- 25 Meeting of the Steering Committee to review Academic Program Review essay

August 2007

- 2 Second meeting of subgroup to draft Mission Statement
- 6 Third meeting of subgroup to draft Mission Statement
- 16 Meeting of the Steering Committee to review the entire first draft (called the "preview draft" of UCLA's report for the Capacity and Preparatory Review
- 20 ALO meets with Chancellor and EVC/Provost to review the draft of the Capacity and Preparatory Review Report

September 2007

- 10-12 Chancellor's Retreat including Administrators (Deans, Vice Chancellors and Academic Senate Leaders)
- 26 ALO meets with Chancellor and EVC/Provost to review the "preview draft" of UCLA's report for the *Capacity and Preparatory Review*

October 2007

- 4 Steering Committee meets with Chancellor and EVC/Provost to review "campus draft" report for the WASC *Capacity and Preparatory Review*
- 16 Draft report distributed to the members of the Chancellor's Executive Committee; ALO meets with the President of the Undergraduate Students Association to share the campus draft for distribution to Cabinet members
- 17 Draft report distributed to the members of the EVC/P's Deans' Council
- 18 Draft reported distributed to the members of the Academic Senate's Executive Board
- 19 Essay 5 discussed at the Academic Senate's Undergraduate Council meeting
- 24 ALO meets with President of the Graduate Students Association to share the campus draft for distribution to members of the Forum

November 2007

- 2 Essay 2, 6 and 7 are discussed at the Academic Senate's Undergraduate Council meeting
- 6 ALO meets with Undergraduate Students Association Cabinet to discuss Essay 3
- 7 EVC/P's Deans' Council discusses campus draft; Essay 3 discussed at Academic Senate's Committee on Diversity and Equal Opportunity meeting; ALO presents campus draft at the External Affairs - Assistant Vice Chancellors' meeting
- 9 Essays 2, 6, 7 are discussed at the Academic Senate's Graduate Council meeting; Essay 7 is discussed at the Academic Senate's Council on Research meeting
- 13 ALO meets with Academic Senate's Executive Board members
- 16 Essay 4 is discussed at Academic Senate's Undergraduate Council meeting; College Faculty Executive Committee discusses campus draft

November 2007

- 19** Steering Committee meets to review comments by various agencies and determines the extent to which essays will be revised. When necessary, revisions will be directed to the Essay Workgroups.
- 20** USAC reviews and endorses Capstone model (Essay 5).
- 27** Campus draft discussed at the Chancellor's Executive Committee
- 28** Campus draft presented at the Graduate Students Association Forum

December 2007

- 4** ALO meets with Chancellor and EVC/Provost to review final report for the WASC *Capacity and Preparatory Review*
- 5** Campus draft discussed with members of the UCLA Alumni Board
- 6** Campus draft discussed with UCLA Foundation Board of Directors
- 10** Steering Committee meets to review the final draft of the Report
- 17** UCLA report for the *Capacity and Preparatory Review* submitted to WASC

Appendix C – Part 2

Membership List for Essay Workgroups

WASC Steering Committee

CHAIR: Judith L. Smith, Dean/Vice Provost and WASC Accreditation Liaison Officer (ALO)

Academic Senate Leaders

Chair Vivek Shetty (Dentistry)

Vice Chair Elizabeth Bjork (Psychology)

Past Chair Adrienne Lavine, (Mechanical and Aerospace Engineering)

Faculty Representatives

Robin Garrell (Chemistry); Co-Chair of Proposal Steering Committee

Raymond Knapp (Musicology); Co-Chair of Proposal Steering Committee

Campus Leaders

Aimee Dorr, Dean, Graduate School of Education and Information Studies

Maryann Gray, Assistant Provost

Janina Montero, Vice Chancellor, Student Affairs

Frank Gilliam, Associate Vice Chancellor, Community Partnerships (Political Science)

Student Leaders

Marwa Kaisey, Undergraduate Student Association (Neuroscience)

Monica Sanchez Rivas, Graduate Student Association (Education)

WASC Coordinator

Mitsue Yokota, Campus WASC Coordinator

Essay 1 Workgroup: Academic Strategic Planning

CHAIR: Maryann Jacobi Gray (Assistant Provost)

Sam Morabito (Vice Chancellor, Business and Administrative Services)

Steve Olsen (Vice Chancellor, Finance, Budget and Capital Programs)

Alan Robinson (Associate Vice Chancellor- Medical Sciences; Executive Associate Dean-School of Medicine)

Vivek Shetty (Dentistry; Academic Senate Chair)

Scott Waugh (Acting Executive Vice Chancellor/Provost)

Essay 2 Workgroup: Academic Senate Program Reviews and Educational Effectiveness

CHAIR: Adrienne Lavine (Mechanical and Aerospace Engineering); Past Chair of the Academic Senate

Kathy Komar (Comparative Literature) ; Past Chair of the Academic Senate

David Rigby (Chair, Geography); Past Chair of the Undergraduate Council

Reynaldo Macias (Chicana and Chicano Studies; Acting Dean, Social Sciences)

Michael Jura (Chair, Physics and Astronomy); Past Chair of the Graduate Council

Staff: Mitsue Yokota (Campus WASC Coordinator)

Essay 3 Workgroup: UCLA's Commitment to Diversity
(Chancellor's Advisory Group on Diversity, 2006-07)

CHAIR: Norman Abrams (Acting Chancellor)
Charles Alexander (Associate Vice Provost for Student Diversity)
Linda Avila (Director, Staff Affirmative Action)
Rosina Becerra (Social Welfare; Associate Vice Chancellor, Faculty Diversity)
Elizabeth Bjork (Psychology; Vice Chair, Academic Senate)
Frank Gilliam (Political Science; Associate Vice Chancellor, Community Partnerships)
Marwa Kaisey (Neuroscience; President, Undergraduate Student Association)
Jody Kreiman (Surgery-Head & Neck; Chair, Council on Diversity and Equal Opportunity)
Susan Drange Lee (Director, Faculty Diversity)
Lubbe Levin (Assistant Vice Chancellor, Campus Human Resources)
Joseph Mandel (Vice Chancellor, Legal Affairs)
Claudia Mitchell-Kernan (Anthropology; Vice Chancellor/Dean, Graduate Division)
Janina Montero (Vice Chancellor, Student Affairs)
Neil Parker (Medicine; Senior Associate Dean, School of Medicine)
Thomas Rice (Public Health; Vice Chancellor, Academic Personnel)
Monica Sanchez (Education; President, Graduate Students Association)
Vivek Shetty (Dentistry; Chair, Academic Senate)

Essay 4 Workgroup: Ten Years of General Education Reform at UCLA
General Education Governance Committee, 2006-07

CHAIR: Raymond Knapp (Chair, Musicology)
Scott Bartchy (Center for the Study of Religion; History)
Stuart Brown (Physics and Astronomy)
Robert Gurval (Classics)
Patricia Harter (Theater)
Harold Monbouquette (Chemical and Biomolecular Engineering)
Teofilo Ruiz (History)
David Rigby (Geography)
Blair Van Valkenburgh (Ecology & Evolutionary Biology)
Staff: Gregory Kendrick (Director, Freshman Clusters Program)

Essay 5 Workgroup: Shaping Undergraduate Education via the Capstone Experiences

CHAIR: Raymond Knapp (Chair, Musicology)
Asad Abidi (Electrical Engineering)
Christian Bogeberg (Student Representative)
Robert Bjork (Chair, Psychology)
Peggy Fong (Ecology and Evolutionary Biology)
David Gere (Co-Chair, World Arts and Cultures)
Robert Gurval (Classics)
Douglas Hollan (Chair, Anthropology)
Muriel McClendon (History; European Studies)
Mark Moldwin (Earth and Space Sciences)
Jesse Rogel (Student Representative)
Joseph Rudnick (Dean, Physical Sciences)
Linda Sax (Education)
Stephen Smale (Microbiology)
Robert Watson (English)
Amanda York (Student Representative)
Staff: Lucy Blackmar (Assistant Vice Provost, Undergraduate Education Initiatives)

Essay 6 Workgroup: *Using Educational Technology to Enhance Learning and Teaching*
Faculty Committee on Education Technology, 2006-07

CHAIR: Patricia Keating (Linguistics)

VICE CHAIR: Robert Gould (Statistics)

Troy Carter (Physics and Astronomy)

Mario Gerla (Computer Science)

Tim Groeling (Communication Studies)

Lianna Johnson (Life Sciences Core Curriculum)

Roger Kendall (Ethnomusicology)

John Mamer (Anderson School of Management)

Marc Mayerson (Assistant Dean, Social Sciences)

Christopher Mott (English)

Russell Poldrack (Psychology)

Janice Reiff (History)

Vincent Riggs (School of Public Affairs; Computing Director)

John Tormey (Physiology)

Staff: Ruth Sabean (Assistant Vice Provost, Educational Technology)

Essay 7 Workgroup: *Facilitating Interdisciplinary Education and Research*

CHAIR: Robin Garrell (Chemistry)

Russel Caflisch (Mathematics)

Devon Carbado (Associate Dean, Law)

Linda Demer (Medicine)

Francoise Lionnet (French; Assistant Director, International Institute)

Kathleen McHugh (English; Film; Director, Center for the Study of Women)

Roberto Peccei (Vice Chancellor, Research)

Thomas Rice (Vice Chancellor, Academic Personnel)

Leonard Rome (Biological Chemistry; Senior Associate Dean, Research)

Victoria Sork (Chair, Ecology and Evolutionary Biology; Institute of the Environment)

Monica Sanchez (Education; President, Graduate Students Association)

Christopher Waterman (Dean, School of the Arts and Architecture)

Min Zhou (Sociology; Asian American Studies)

Staff: Sally Gibbons (Associate Director, Center for Society and Genetics)